

West Michigan Jazz Society

Board Meeting Minutes

May 22, 2021 9:30 am
Zoom

I. Call to order/Roll Call 9:46AM

Present: Michelle Needham, Jordan VanHemert, Jake Vanderheyden, Jim Reed, Peni Reed, John Miller, Dan Ohlman, Shannan Denison, Mary Rademacher

Absent: Kevin Jones, Tim Froncek

Guests: Jan Basham, Scott Freeman

II. Approval of minutes from last meeting

Jim motioned to approve. Dan seconded. All in favor.

III. Review and Approval of Financials

Jim reported the donation letters have been a success - approx \$4500.00 in donations have been received. Shannan asked if it has been entered into Wild Apricot and Lauren has been doing this. All in favor.

IV. Open Business

A. Board Member Nominations & Updates

- Board Members/ Nominations: Introduction of nominee, Scott Freeman. - lives in Zeeland, served on Kalamazoo Symphony Board, works with Comerica in banking/financing, adjunct faculty for GVSU until pandemic.
- Jordan is moving and leaving the board.
- Jake is moving but will stay on the board remotely & attending meetings virtually.
- Our annual meeting will be a dinner held in person next month. Jim will provide more updates on this soon.

B. Speaking of Jazz – Updates

Jordan is moving out of town and is leaving the board, WMJS will look for a new host following the end of the scheduled programs that Jordan is hosting into June.

C. Jazz Jams at Sandy Point Beach House – Updates

They did not schedule any events in the summer, WMJS will re-evaluate in the Fall.

D. Jazz at Millennium Park

1. Outdoor Event Limit Lifted 6/1/21 – protocols?

As of today, there will not be an outdoor capacity limitation. A email blast and social media coverage will be provided to help update the community & members.

2. Parking

- a) 5 new parking people with 2 adults, Michelle ordered traffic cones also.
- b) Two areas of parking will be setup again for members (must show card)

3. Sound

- a) We are planning on having Kurt still as of right now.

4. Food Trucks
 - a) We have two food trucks contacted for the series.
5. Sponsorships
 - a) Shannan has received a few sponsorships and is working on program ads.
 - b) WMJS can use cones to section off an area up front for sponsors.
6. Setup/Teardown – Volunteers
 - a) Michelle will be helping with setup.
7. Bucket Brigade
 - a) Dan will still be coordinating the collection
 - b) We can also promote contactless donations on paypal or venmo.
8. Anything else?
 - a) Mary and Michelle will be on eightWest on May 28th.. Shannan mentioned that Shelley Irwin offered to host WMJS on the show also.
 - b) Bands likely will need some sort of covering if the amphitheater is being used. Jim will speak with the park about a tent or covering.

E. Juneteenth – Promote events being held at GR Noir

1. Listed on the website and in jazz notes, social media coverage will also follow

F. Federal/State Grants – Jazz in the Park, Educational, Black History Month

1. Jake shared a mini grant opportunity from the Mitten Foundation.

G. Noto’s Supper Club – Update on resuming

1. No updates.

H. Musician of the Year Event Watermark Country Club – Start planning for fall?

1. At Paul’s concert at JITP he will be recognized but WMJS will pursue planning an additional event.

I. Fundraising Event 2021 – Tabled until MOY is planned

J. Wine & Canvas Jazz Fundraiser – On hold

1. On hold

K. WKTV/WMJS – JazzWorks Program – Availability for meeting with Tom N

L. GRCCT – Art Prize Jam Sessions – 9/19, 9/26, 10/3 2-5pm – Depends on finances or getting sponsorships to help cover the costs

M. Listening Room – Open Talks for Event? – no update

V. New business

A. Private Home Concerts – Continue this summer/early fall

1. Shannan noted that

I. WMJS Board Committee Updates

A. Executive/Strategic Planning – Board President is the chair

1. By-Laws Review and Approval
2. Discuss need to do committee meetings throughout the month to coordinate and come up with plans to bring to the board

B. Nominating Committee – chair Mary Rademacher-Reed

1. A slate of nominees shall be submitted to the Board by the Nominating Committee no later than the April Board meeting. Nominees shall be approved by the Board at the May meeting. The Annual Meeting of the Society shall be held during the month of June for the purpose of electing members of the Board of Directors and Officers and for such other business of the Society that may be necessary.

C. Jazz Program Committee – chair Jerry Scott

1. Jerry will work on final details with the lineup for JITP.

D. Treasury Committee – chair Jim Reed

1. Planned Estate Giving –Shannan Denison - Update

E. Marketing/Communications Committee – chair Jake Vanderheyden

1. Newsletter Update – we are starting the next one already, we will have to work with Lauren on the mailing list to make sure we sort everything out with missing copies.
2. Jake will update on the website and social media for JITP.

F. Membership Committee – chair Kevin Jones (Lauren Starke, Membership Coordinator)

G. Scholarship Committee – chair John Miller

1. Scholarship Submission Updates – one scholarship has been sent out. More will be sent out soon.

H. Education Committee – chair Tim Froncek – no update

II. Adjournment 11:30am John motioned. Mary seconded. All in favor

Next Meeting – June 26, 2021, time TBD (dinner to be planned)