

West Michigan Jazz Society

Board Meeting Minutes

June 26, 2021 9:30 am
Zoom

I. Call to order/Roll Call 9:40am

Present: Michelle Needham, Jordan VanHemert, Jake Vanderheyden, Jim Reed, Peni Reed, Shannan Denison

Absent: Kevin Jones, Tim Froncek, Dan Ohlman, Mary Rademacher

Guests: Jan Basham

II. Approval of minutes from last meeting

Jim motioned to approve. Shannan seconded. All in favor.

III. Review and Approval of Financials

Donations are still coming in from the letter that we sent out. Attendance at the park has been keeping up, so the collection has also helped. The donation from Women Who Care is also going to be coming in soon. Jim will send out the financials as a follow up. The square account is still locked out, Jim & Shannan are working on recovering the account.

IV. New business

A. Board Members

1. Jake Vanderheyden and Jordan VanHemert are continuing on the Board of Directors via remote capacity.
2. Vote to renew for 2nd term: Michelle Needham & Mary Rademacher-Reed
 - a) Vote for Michelle's second term – all in favor. Motion approved.
 - b) Vote for Mary's second term – all in favor. Motion approved.
3. New nomination vote – Scott Freeman – all in favor. Motion approved.
4. Elect and vote on officer positions:
 - a) President – Michelle Needham nominated. All in favor. Motion approved.
 - b) Vice President – Shannan Denison was nominated. All in favor. Motion approved.
 - c) Secretary – Jake Vanderheyden nominated. All in favor. Motion approved.
 - d) Treasurer – Jim Reed nominated. All in favor. Motion approved.

B. Women Who Care Donation – more information coming soon. The donation as received at JITP on June 14th.

V. Open Business

A. Jazz at Millennium Park – Updates

- (1) Jim canceled the tent for next week as the band is large and if we are rained out we will not need it.
- (2) There have been requests from our guests about the location of the concerts at the park. There have been concerns about accessibility/mobility on the grass.
- (3) Jim recommended that we rent a port-a-potty down by the stage to help with accessibility.

- (4) Volunteer signup sheet is needed at the park. An email blast also should be sent out asking for volunteers.
- (5) iPad signal needs to get fixed with Verizon so that we have a functioning device at events. Jim and Jake will follow up about that.

B. Speaking of Jazz – Updates

- 1. WMJS is on break right now. Jordan will resume the program soon after his move.

C. Jazz Jams at Sandy Point Beach House – removed from the agenda until the series is renewed

D. Federal/State Grants – Jazz in the Park, Educational, Black History Month

- 1. Michelle will follow up with Jennifer about some of the pending grants for WMJS. Jake also sent over a couple of opportunities.

E. Noto's Supper Club – Update on resuming – Jim will follow up with them again.

F. Musician of the Year Event Watermark Country Club – Start planning for fall?

- 1. WMJS could have this event near the holiday season instead of hosting a holiday party as Paul is MOY for both 2020 & 2021.

- 2. Peni will work on getting a date booked in early December at Watermark.

G. Fundraising Event 2021 – Tabled until 2022 (tentative date in May 2022)

H. Wine & Canvas Jazz Fundraiser – tabled for now.

I. WKTV/WMJS – JazzWorks Program – Availability for meeting with Tom N – no update

J. GRCCT – Art Prize Jam Sessions – 9/19, 9/26, 10/3 2-5pm – Depends on finances or getting sponsorships to help cover the costs

- 1. WMJS would need about \$1,500 of budget for these events. WMJS now has the budget capacity to host these events.

- 2. WMJS scholarship recipients would be great to feature at these events. Local groups will be hired to be the house band each week to facilitate the jam session.

- 3. Jim motioned to approve. Shannan seconded. All in favor, motion approved.

K. Private Home Concerts – Continue this summer/early fall – tabled for now due to re-opening

L. Listening Room – Open Talks for Event? – Shannan will follow up with them.

I. WMJS Board Committee Updates

A. Executive/Strategic Planning – Board President is the chair

- 1. By-Laws Review and Approval

- 2. Discuss need to do committee meetings throughout the month to coordinate and come up with plans to bring to the board

- 3. Social event potentially on July 1 at Paddock Place for WMJS board members to meetup.

- 4. Board meetings can be limited to 9:30am-11am if committee meetings happen in between so that the larger meetings have a lighter agenda.

B. Nominating Committee – prior chair Mary Rademacher-Reed – elections were held today

C. Jazz Program Committee – prior chair Jerry Scott – new chair will start booking for fall

D. Treasury Committee – prior chair Jim Reed

1. Planned Estate Giving –Shannan Denison – Update – newsletter article was published
- E. Marketing/Communications Committee – prior chair Jake Vanderheyden
 1. Jake noted that WMJS has an active Facebook ad for JITP running through the end of the summer
 2. Newsletter Update – committee needs to meet within the next few weeks (before the next board meeting)
 - a) Discuss doing 2 month issues again vs. quarterly
 - b) Topics so far: JITP recap, women who care donation, jazz gumbo, GRCCT event
- F. Membership Committee – prior chair Kevin Jones (Lauren Starke, Membership Coordinator)
 1. Some members still need their renewal stickers
 2. Jim will follow up with Lauren
- G. Scholarship Committee – prior chair John Miller
 1. WMJS will have the recipients on Speaking of Jazz soon
- H. Education Committee – prior chair Tim Froncek – no update
- II. Adjournment, Next Meeting – July 24, 2021, 9:30am-11am

Jim motioned to adjourn, Peni seconded. All In favor.