

# **West Michigan Jazz Society**

## **Board Meeting Agenda**

October 23, 2021 9:30 am

Zoom

- I. Call to order/Roll Call
- II. Approval of minutes from last meeting
- III. Review and Approval of Financials
- IV. New business
  - A. Email from James Sawyer
- V. Open Business
  - A. Jazz at Millennium Park – Final Update
  - B. GRCCT – Final Update
  - C. Jazz Gumbo – 3<sup>rd</sup> Monday 9/21-5/22 except 12/21
    - C.1. Signup Genius for Board Members/Volunteers at Jazz Gumbos
  - D. Speaking of Jazz – Update on when starting again
  - E. Musician of the Year Event Watermark Country Club – 12/6/21
    - E.1. Paul Brewer approved the date and will get people to perform with him
    - E.2. Need Silent Auction Items and Sponsorships
  - F. GR Noir event for Black History Month
    - F.1. Planning needs to start soon (band, logistics, sponsors, live stream, etc.)
  - G. Noto's Supper Club – They resumed and will be Wednesday 9/29/21 and 10/6/21.
  - H. Listening Room – Shannan update
- VI. WMJS Board Committee Updates
  - A. Executive/Strategic Planning – Board President is the chair
    - A.1. By-Laws Review and Approval
    - A.2. Discuss need to do committee meetings throughout the month to coordinate and come up with plans to bring to the board
  - B. Nominating Committee – chair Mary Rademacher-Reed
    - B.1. Board Member Opening
    - B.2. Potential Board Members: Charles Johnson, Liam Bailey
      - B.2.a) Someone with experience connecting with volunteers
  - C. Jazz Program Committee – chair Jordan VanHemert working with Jerry Scott (volunteer)
  - D. Treasury Committee – chair Jim Reed
    - D.1. Planned Estate Giving – Shannan Denison – Update

- D.2. New Volunteer – Liam Bailey (Board, Diversity and Equity, Non-Profit and Fundraising Experience) Setting up meeting with Liam Bailey, Jim Reed, Michelle Needham and Shannan Denison in early November to discuss grant options and fundraising.
  - D.3. Federal/State Grants – Jazz in the Park/Educational/Black History Month
  - E. Marketing/Communications Committee – chair Jake Vanderheyden
    - E.1. Newsletter Update
      - E.1.a) Mary and Jake set up meeting to set timelines and discuss content: Need membership info and MOY 2022 nominations request sent in this one.
    - E.2. Advertising
  - F. Membership Committee – chair Scott Freeman with Lauren Starke (volunteer)
    - F.1. Scott was going to set up meeting to work on membership/volunteer needs and plans
    - F.2. Volunteer signup sheet
    - F.3. Potential volunteers reaching out – setup plan
  - G. Scholarship Committee – chair Jim Reed with John Miller (volunteer)
  - H. Education Committee – chair Kevin Jones
- VII. Adjournment, Next Meeting – November 27, 2021, 9:30am
- VIII. Tabled Business for a Later Date
- A. WatercolorsGR July 2022
    - A.1. Need to set up another meeting with Renee Johnson.
    - A.2. They are working on their 501c3.Fundraising Event 2022
    - A.3. Event will be July 2022 in either Ah Nab Awen Park or Millennium Park
  - B. Wine & Canvas Jazz Fundraiser
  - C. WKTV/WMJS – JazzWorks Program – Availability for meeting with Tom N
  - D. Private Home Concerts