

# **West Michigan Jazz Society**

## **Board Meeting Minutes**

January 22, 2022 9:30 am

Zoom

### I. Call to order/Roll Call – 9:42AM

Present: Jim Reed, Peni Reed, Michelle Needham, Jordan VanHemert, Jake Vanderheyden, Kevin Jones, Shannan Denison, Scott Freeman

Absent: Dan Ohlman, Jan Basham, Mary Rademacher

### II. Approval of minutes from last meetings

Peni motioned to approve; Jordan seconded. All in favor.

### III. Review and Approval of Financials

Jordan motioned to approve; Jake seconded. All in favor.

### IV. New business

#### A. Jazz in the Park Planning

- 1) Kent County Parks foundation has made a renewed commitment for 2 more years, they are very pleased with the events and what we bring to the park. No rent will be needed for future performances as of now.
- 2) They are going ahead with the plan for the bandshell. Musicians and sound will be considered in the design, let Jim know if there is interest. Tents will no longer be needed. Their goal is to have it completed by mid-summer.
- 3) They are trying to build “drive-in porta-potties” for events, the park will now be supplying this.
- 4) The park is also going to be planting some trees along the backside to help shield from the sun.
- 5) The park also is interested in installing a sign advertising the event.

#### B. Music Lineup

B.1. Jordan sent out proposed lineup, overall feedback was positive.

Kevin motioned to approve; Scott seconded. All in favor.

### V. Open Business

#### A. Jazz Gumbos – 3<sup>rd</sup> Mondays except 12/21 thru May 22

A.1. Signup Genius for Board Members/Volunteers at Jazz Gumbos

A.2. The WMJS January gumbo was postponed due to the post-holiday spike in COVID-19 cases. WMJS will pursue the potential of re-booking them for the 2022-23 series.

A.3. Include in posts/emails: “Please wear a mask or face covering when you are not actively eating or drinking. WMJS also requests that you maintain social distancing as much as possible.”

#### B. Speaking of Jazz

B.1. Jake/Jordan/Kevin will work on getting all of the contacts for the panels & begin scheduling the panels.

C. Black History Month - GR Noir Event Saturday 2/12/22

C.1. Wendell Harrison and Pamela Wise Harrison Quintet

C.2. Homewood Suites 2 rooms for 1 night – Shannan to confirm with the hotel

C.3. GR Noir - 4 complimentary tickets

VI. WMJS Board Committee Updates

A. Executive/Strategic Planning – Board President is the chair

A.1. By-Laws Review and Approval

A.2. Work with Dave V and Jake to set up emails for officers and committees

A.2.a) Will work on setting up emails for distributions based on various topics, it will most likely flow into the WMJS google account for archival purposes.

B. Nominating Committee – chair Mary Rademacher-Reed

B.1. Musician of the Year 2022 Nominations

B.1.a) Current board members are not eligible due to a conflict of interest

B.1.b) Past nominations can be re-used if the individuals have not been selected

B.1.c) Michelle will work with Mary to contact former MOYs about their thoughts

B.2. Board Member Opening - tabled

C. Jazz Program Committee – chair Jordan VanHemert

D. Treasury Committee – chair Jim Reed

D.1. Planned Estate Giving – Shannan Denison – Update

D.2. Reschedule meeting at bank to update people on account

E. Marketing/Communications Committee – chair Jake Vanderheyden

E.1. Newsletter – February-March 2022

E.2. Advertising – will wait until WMJS confirms the event will not be postponed to start spending

E.3. Facebook Non-Profit Profile for Donations

F. Membership Committee – chair Scott Freeman with Lauren Starke (volunteer)

F.1. Update on membership renewals for 2022

F.2. Michelle ordered membership cards and stickers

F.3. Potential volunteers reaching out – setup plan, volunteer signup sheet

F.4. More features in Wild Apricot need to be utilized, member information is being reviewed to ensure that everyone is up to date.

G. Scholarship Committee – chair Jim Reed with John Miller (volunteer)

H. Education Committee – chair Kevin Jones

H.1. Proposal (Attached)

H.1.a) Kevin, Tim, and Jordan all met to discuss. School assembly program is proposed “operation jazz band” which is a K-12 initiative. This includes school programs and supplemental instruction on the weekends.

H.1.b) WMJS will need to start working on grants to hire educators.

H.2. Grand Rapids Christian Elementary School Black History Month Celebration

VII. Adjournment, Next Meeting – February 26, 2022, 9:30am

Jim motioned to approve; Jordan seconded. All in favor. Adjourned at 11:45AM.

VIII. Tabled Business for a Later Date

A. WatercolorsGR July 2022

A.1. Need to set up another meeting with Renee Johnson.

A.2. They are working on their 501c3.Fundraising Event 2022

A.3. Event will be July 2022 in either Ah Nab Awen Park or Millennium Park

B. Wine & Canvas Jazz Fundraiser

C. WKTV/WMJS – JazzWorks Program – Availability for meeting with Tom N

D. Private Home Concerts

E. Listening Room – Shannan update